

WIRRAL COUNCIL

POLICY AND PERFORMANCE COORDINATING COMMITTEE

3RD SEPTEMBER 2013

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| SUBJECT: | <i>SCRUTINY WORK PROGRAMME</i> |
| REPORT OF: | <i>CHAIR OF THE COMMITTEE.</i> |

1.0 EXECUTIVE SUMMARY

- 1.1 The Policy and Performance Coordinating Committee discussed the formulation of its work programme for the municipal year at its inaugural meeting on 3rd July. The committee agreed to delegate responsibility for developing the work programme to the chair and party spokespersons. This report updates Members on the progress with this work and the activity proposed for this committee.
- 1.2 In order for the Committee to fulfil its wider coordination role in terms of the overall scrutiny work programme, the draft programmes of the other Policy and Performance committees are also set out in this report.

2.0 BACKGROUND AND KEY ISSUES

- 2.1 Four Policy and Performance Committees have been established to undertake the Council's Overview and Scrutiny function. Each Committee is responsible for scrutinising specific areas in line with the responsibilities of the Directorates. The Coordinating Committee has responsibility for overseeing corporate, cross-cutting and strategic issues as well as a number of specific Council functions (which are not aligned to the Directorates).
- 2.2 Inaugural meetings of all Policy and Performance Committees have included discussion about potential items for the scrutiny work programme. Each Committee has delegated the development of its work programme to the Committee Chairs and Party Spokespersons.
- 2.3 With regard to the criteria for selecting appropriate items for scrutiny, the Chair and Party Spokespersons of the Coordinating Committee have agreed a number of items suitable for task and finish review.

3.0 WORK PROGRAMME OF THE COORDINATING COMMITTEE

- 3.1 The work programme for this committee is included in appendix 1. This is presented in the form of a schedule for the municipal year. The work is set out against the following headings:
- **Scheduled Reviews** – These have been prioritised and programmed across the year and include: the Impact of the Budget Options 2013/14 and Proposals for 2014/15; Individual Electoral Registration; and Universal Credit.
 - **Potential Reviews** – This section is included to capture items the committee wishes to review in more detail, subject to there being sufficient capacity. Currently this includes the referral by Cabinet for the Committee to consider appropriate scrutiny of the proposal for a Combined Authority for the Liverpool City Region.

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- **Reports requested / Bespoke Committee Items** – This section is included to capture specific items the committee would like to discuss or receive reports on, or items referred by Cabinet. Currently there are none pending for this committee.
- **Standing Items** – This includes regular agenda items i.e. performance dashboards to review key indicators in the directorate plan, financial monitoring and policy updates.

4.0 THE OVERALL SCRUTINY WORK PROGRAMME

- 4.1 In addition to developing its own work programme, the Coordinating Committee has responsibility for ensuring that the overall scrutiny work programme is coordinated, balanced and avoids duplication.
- 4.2 The programme should be manageable and properly resourced in terms of elected member capacity and officer support. It should be developed to ensure there is a good range of planned activity going forward, but with enough flexibility to respond to issues that may arise during the year.
- 4.3 To enable the Coordinating Committee to consider these wider issues and make any recommendations as required, the draft work programmes for the other three Policy and Performance Committees are set out in appendices 2, 3 and 4. These follow the format set out in section 3.1 above.

5.0 RECOMMENDATIONS

- 5.1 Members are requested to approve the Coordinating Committees work programme as set out in appendix 1.
- 5.2 Members are requested to consider the draft work programmes for the other Policy and Performance Committees and make any appropriate recommendations.

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APPENDICES

- Appendix 1 – Coordinating Committee Work Programme
 Appendix 2 – Families and Wellbeing Committee Work Programme
 Appendix 3 – Regeneration and Environment Committee Work Programme
 Appendix 4 – Transformation and Resources Committee Work Programme

REFERENCE MATERIAL N/A

SUBJECT HISTORY

| Council Meeting | Date |
|---|---------------------------|
| Policy and Performance Coordinating Committee | 3 rd July 2013 |